

Burnie 200 Community Grants Program Application Form

Form Preview

BCC 2026-27 Application Form - Community Grants

* indicates a required field

Before You Start

The Burnie 200 Community Grants Program provides funding for community-led projects, events and initiatives that contribute to the delivery of the Burnie 200 program and help mark Burnie's 200-year milestone.

Grants of up to \$5,000 (ex GST) are available per application through a targeted funding round, subject to Council's approved program budget. The \$5,000 maximum is not a target grant amount. Applicants should request only the amount reasonably required to deliver their proposed activity.

Eligible activities include community events and celebrations, arts, cultural, heritage and storytelling activities, family, youth, sporting and recreational activities, environmental and place-based activities, and activities that add a meaningful Burnie 200 component to an existing event.

Funding generally cannot be used for commercial or private benefit, fundraising, general operating costs, retrospective costs, or costs already funded through another Council program. See the full Guidelines for eligibility and the complete list of ineligible costs.

Key Dates: Applications close midnight Thursday 19 November 2026. Applicants are generally notified of the outcome within six weeks of the round closing.

Eligibility

Before completing this application form, please read the Burnie 200 Community Grants Program Guidelines. This section helps confirm you're eligible before you invest time in the rest of the form. If your application is successful, funding won't be released until any outstanding Final Reports or acquittals from previous Council grants have been satisfactorily completed.

Questions? Contact the Community Grants Team — grants@burnie.tas.gov.au / 6430 5700

Please confirm your eligibility *

- ☐ I have read the Community Grants Guidelines.
- ☐ My organisation has the capacity to deliver the proposed project;
- ☐ The proposed activity has a clear connection to the Pataway/Burnie milestone and is suitable for inclusion in the official Burnie 200 program calendar
- ☐ The project will be delivered within the Burnie municipal area or provide a direct benefit to the Burnie community.
- ☐ My organisation holds appropriate Public Liability Insurance.
- ☐ My organisation has completed all Final Reports for previous Burnie City Council grants (where applicable).
- ☐ I understand that successful applicants must enter into a Funding Agreement with Burnie City Council.

Burnie 200 Community Grants Program Application Form

Form Preview

Contact Details

* indicates a required field

Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to www.burnie.tas.gov.au or view the Council's [Personal Information Protection Policy](#).

Applicant Organisation Details

Applicant Organisation Name *

Organisation Name

Please use your organisation's full name. Check your spelling and make sure you provide the same name that is listed in official documentation such as with the ABR, ACNC or ATO.

Department / Branch / Faculty

Use this field only if relevant

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Applicant Postal Address *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Burnie 200 Community Grants Program Application Form

Form Preview

Applicant Website

Must be a URL

Briefly describe your organisation and its purpose. *

Word count:

Must be no more than 150 words.

Maximum 150 words.

Primary Contact Information

Primary Contact Person *

Title First Name Last Name

This is the person we will correspond with about this grant

Position *

e.g. Manager, Board Member, Fundraising Coordinator

Primary Phone Number *

Must be an Australian phone number.

Mobile is preferable

Alternative Phone Number

Must be an Australian phone number.

Email *

This is the address we will use to correspond with you about this grant.

Auspice Information

Is your Organisation Incorporated?

☐ Yes

☐ No

Unincorporated organisations applying for a grant must be auspiced by an incorporated organisation. If you do not have an auspice you do not meet the eligibility requirements for this grant.

Auspice Organisation Details

Burnie 200 Community Grants Program Application Form

Form Preview

Applications from unincorporated groups must be supported by an incorporated auspice organisation.

Auspice Organisation Name

Organisation Name

Does the Auspice organisation have an Australian Business Number (ABN)?

☐ Yes

☐ No

ABN of Auspice Organisation

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN

Auspice Postal Address

Address

Auspice Organisation Primary Contact

Title

First Name

Last Name

Position

e.g. Manager, CEO

Primary Contact Number

Alternative Contact Number

Burnie 200 Community Grants Program Application Form

Form Preview

Email

Must be an email address

Has the Auspice organisation agreed to receive and administer the grant on your behalf?

- ☐ Yes
☐ No

Please attach a letter from the Auspice organisation confirming this arrangement.

Attach a file:

Letter must be signed by an appropriately authorised person (e.g. CEO, Director, Board Chair) and must include, name, position, signature and date.

Project Summary

* indicates a required field

Project Title

Name of Project *

Give your project, program or initiative a short, descriptive title.

Project Location *

Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Reminder: Location must be within Burnie municipality or provide a direct benefit to the Burnie community.

Project Start Date *

Must be a date and between 1/2/2027 and 30/11/2027.

Important: Applicants should nominate their proposed activity start and end dates. Final dates will be coordinated with Council as part of the official Burnie 200 program calendar, which is expected to commence in May 2027 and continue through to late 2027.

Project End Date *

If unknown, provide your best guess

About Your Burnie 200 Activity

* indicates a required field

Tell us about your Burnie 200 activity

Describe:

- what you are proposing and the activities involved;
- where the activity will take place;

Burnie 200 Community Grants Program Application Form

Form Preview

- when it is proposed to occur;
- who will be involved and who will benefit;
- **how the activity will meaningfully mark Burnie's 200-year milestone and contribute to the official Burnie 200 program**, and
- how you will measure success.

Applicants should nominate their proposed activity start and end dates. Final dates will be coordinated with Council as part of the official Burnie 200 program calendar, which is expected to commence in May 2027 and continue through to late 2027.

Tell us about your project. *

Word count:

Must be no more than 500 words.

Maximum 500 words

Existing Events and Activities

Complete this section if your proposed activity is an existing event or activity.

Is this funding request for an existing event or activity? *

- ☐ No
☐ Yes

If yes, tell us about the additional Burnie 200 component you are proposing.

Word count:

Must be no more than 200 characters.

Explain how the additional component will meaningfully mark the 200-year milestone. Funding will only be provided for the additional Burnie 200 component and not for the existing event or activity.

Community Participation and Benefit

Please describe who will participate or benefit, how you will encourage participation and inclusion, and any opportunities for young people, diverse communities, families, volunteers or broader community participation.

Where relevant, describe any **lasting benefits** the activity may create for the community, culture, heritage, environment or place.

How will your activity encourage participation, inclusion and connection across the community? *

Word count:

Must be no more than 300 words.

Burnie 200 Community Grants Program Application Form

Form Preview

Project Delivery

Describe:

- how the project will be planned, managed and delivered?
- your organisation's experience delivering similar projects?
- the people, volunteers, and resources involved?
- Any project partners or collaborators and the role they will play in delivering the project?
- how you will ensure the project is delivered safely for participants and the broader community?

How will your organisation will successfully deliver this project? *

Word count:

Must be no more than 300 words.

Maximum 300 words.

Project Budget

* indicates a required field

Project Budget

Please provide an estimated budget for your project, including all expected income and expenditure.

Applicants should request only the amount reasonably required to deliver their proposed activity. The \$5,000 maximum should not be viewed as a target or expected grant amount. Council may choose to provide partial funding.

Project Income

Income may include your requested Council grant, organisation contributions, sponsorship, donations, other grants and in-kind support (such as *volunteer labour, donated materials, venue and equipment use*).

You can add additional rows by selecting '**Add More**'. expenses

Income Source	Explanation/further details	Income Amount (\$)
		\$
		\$
		\$
		\$

Burnie 200 Community Grants Program Application Form

Form Preview

Please refer to the Burnie 200 Community Grants Program Guidelines for eligible and ineligible projects.	Must be no more than 100 words.	
--	---------------------------------	--

Project Expenditure

Expenditure should include all costs directly related to delivering the project.

You can add additional rows by selecting '**Add More**'. expenses.

Expenditure Type	Explanation/Further details	Expenditure Amount (\$)
		\$
		\$
		\$
		\$
	Must be at least 100 words.	Must be a dollar amount.

Total Income

This number/amount is calculated.

Total Project Cost *

Total cost of project?

Total Amount Requested (exl. GST) *

Must be a dollar amount.

How much funding are you requesting? (Maximum \$5,000 ex GST)

Total Project Cost vs Total Project Income *

This number/amount is calculated.

Has funding been sought or secured from another source for this project? *

☐ Yes

☐ No

☐ Other:

If yes, please provide details under 'other', including whether the funding has been approved and whether your project is dependent on receiving it.

Additional Project Information

Child Safety

Will your project involve children or young people (under 18 years of age)?

☐ Yes

☐ No

☐ Other:

Burnie 200 Community Grants Program Application Form

Form Preview

If Yes, under 'other' please describe how your organisation will ensure the safety and wellbeing of children and young people during the delivery of this project, including any relevant child safety requirements that apply to your organisation.

Supporting Documentation

Please upload any relevant documents in support of your application.

If applicable

Landowner approval

Attach a file:

Letters of support

Attach a file:

Detailed budget

Attach a file:

Other supporting documentation

Attach a file:

Certification

* indicates a required field

Certification

This section must be completed by an appropriately authorised person on behalf of the applicant organisation (may be different to the contact person listed earlier in this application form).

I certify that to the best of my knowledge the statements made within this application are true and correct, and I understand that if the applicant organisation is approved for this grant, we will be required to accept the terms and conditions of the grant as outlined in the Funding Agreement.

I agree *

☐ Yes

☐ No

Name of authorised person *

Title

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Burnie 200 Community Grants Program Application Form

Form Preview

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Contact phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised
by the applicant organisation

Contact Email *

Must be an email address.

Date *

Must be a date